

DDA 87-2453
17 November 1987

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Information Technology
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training & Education
Chief, Management Staff/DA

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Results of DA Off-Site Conference

Dozens of topics were discussed at the DA off-site conference held 28-30 October. I believe an interesting and profitable exchange of views took place. Several conclusions or statements of direction came out of the meeting. They are recorded below:

1. We will strive to improve customer relations, service standards and responsiveness.

2. We will continue efforts to increase the numbers of minorities in the Directorate and encourage their advancement.

3. We will establish an Executive Development Program. It will not be developed around the MG service.

4. We will take steps to do away with the "technical category" (label) of personnel in the Directorate.

25X1 5. We will plan now for a significant budget cut in FY 88, FY 89. For planning purposes, in FY 88 we anticipate a sequester of DA funds. A specific figure to be withheld from each office was provided at the conference.

25X1 6. We concluded that as managers we have to recognize that the current new generation of employees is different from those of the past. They are better educated, they are more knowledgeable, they are less accepting of



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authority, fewer have military backgrounds, there are frequent records of drug experimentation in their backgrounds, etc.

7. It was agreed that we would hold a DA off-site conference about once each quarter. The next one has been set for 26-27 January 1988.

25X1



William F. Donnelly \

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